

BOOTH RENTAL CONTRACT 2018
LABOR DAY WEEKEND
Sat.-Mon., September 1st, 2nd, & 3rd

www.nsofd.com

I/We, the undersigned, hereafter referred to as the Exhibitor, agree to abide by the provisions and conditions of this contract for the purpose of renting booth space during the Old Fashion Days Festival on the three day (Saturday, Sunday, and Monday) Labor Day Weekend.

1. The Exhibitor, hereby, releases the Town of North Salem, the Property owners and anyone associated with Old Fashion Days, Inc. of any and all liability for loss, damage or injury to property or person(s). Food Vendors **must** to provide Liability Insurance. All other vendors will be notified if liability insurance is required.
2. The Exhibitor will not display, sell or maintain alcoholic beverages, fireworks, anything normally considered a weapon or merchandise with morally questionable wording or pictures and agrees to remove any items deemed hazardous or not in the public interest. All knife displays must be in a locked case. Parental permission must be obtained if under age 17 years old. No toy guns resembling real weapons that shoot pellets, martial arts weapons, self defense weapons, (i.e. stun guns) and fireworks of any kind may be sold. Any questionable items please contact booth chairman.
3. The Exhibitor agrees to have his booth set up no earlier than 3pm Friday and not later than 8am Saturday and will attend or have attended from 9am to 6pm each day. If you do not plan to attend the entire weekend at the festival, please do not submit an application. Vehicles used for unloading merchandise must be moved from the street before the festival begins each day. No booth will be removed from opening day through 5pm closing day without the express permission of the Booth Chairman.
 - a. No RV's or camping is allowed to set up as part of a booth.
 - b. No food can be sold from a craft booth and vice-versa.
 - c. All vendors that cook or have an open flame under a tent or canopy must be fire retardant and properly labeled from the manufacturer. (i.e. Candles, cooking or warming food, microwaves) Fire extinguishers also required for food booths.
 - d. Outside booth space is 10' x 10', but we can be flexible to other size canopies, if we are notified well in advance. Inside booths will be approximately 11-12 x 8' where possible. No tents or canopies are furnished for outside booth spaces.
 - e. **NO SMOKING IN BOOTHS OR WITHIN (8) EIGHT FEET OF BOOTH AREA.** Hendricks Co. Ordinance. "The area within (8) eight feet of a public entrance to a public place". Signs will be provided in packet.

Last years exhibitors will be assigned the same location this year unless they request a different location (and that location is available) and/or need to be changed due to circumstances beyond the Chairman's control.

4. **This is a juried festival.** New applications, we request that you **submit three (3) photos or catalog** with the application fee. **Any new applications without photos and/or full payment will not be considered.** Food vendors must send a full list of items on menu every year. Only one representative from each direct sale company is allowed. We do prefer that cash and carry items are available for sale at your booths. **Your CANCELLED check will be your confirmation.**
5. **NO COMMERCIAL PRODUCTS PLEASE. (Example: Satellite Companies, Cell Phone Companies, Gutter, Window...)**
6. **NO RAFFLES ALLOWED BY ANY ORGANIZATION OTHER THAN NORTH SALEM OLD FASHION DAYS.**
7. *****To insure previous space, application, payment, and photo (if first year) must be postmarked by JUNE 10TH. After JUNE 10TH, spaces are "FIRST COME FIRST SERVE".**
8. Reservations may be canceled and money refunded only if cancellation is received not later than 30 days prior to the festival opening. No rain dates or refunds will be given due to weather conditions. **CREDIT CARD FEES DEDUCTED IF REFUND IS REQUESTED. Credit card payment may be required to secure booth 1-2 weeks before festival.**
9. Please list and describe products you will have for sale. Bring new items to festival this year! Please notify chairman with any new or additional changes to your booth if you have already submitted contract.
10. Please fill out contract and return with payment and photos (if new). Confirmation or regrets will be mailed no later than 15 days before festival or sooner if possible. Your booth number and location will be listed if possible. You will be notified if booth location must be changed. Previous vendor locations will remain the same unless notified. Booth numbers are subject to change without notice. Booth rent must be paid in full before setup is allowed.
11. All vendors are responsible for collecting & submitting Indiana Sales Tax of 7%.
12. Please no booth switching without the permission of the booth chairman.
13. Parking is first come first serve. No reserved parking available. No camping available at the festival site. Overnight security provided. We recommend that you do not leave valuable merchandise in your booth.
14. All food/beverage vendors are responsible for their own food permit from the Hendricks Co. Health Department and Certificate of Liability Insurance with the exception of not for profit vendors. **Certificate Holder must be addressed to (not mailed to): NSOFD Committee, Inc. PO Box 101, North Salem, IN 46165 (Send with application if possible.)**
15. Please dispose of all trash in proper containers or take with you.

KEEP THIS PAGE FOR YOUR RECORDS

PLEASE MAIL APPLICATIONS TO:

VICKI COX

104 LADOGA AVE.

NORTH SALEM, IN 46165

Vickicox59@embarqmail.com or vendor@nsofd.com

_____ LOCATION

_____ BOOTH #

42nd ANNUAL NORTH SALEM OLD FASHION DAYS FESTIVAL
BOOTH RENTAL CONTRACT: YEAR 2018

Saturday, September 1st – Monday, September 3rd

Booth hours: Sat. 9-6pm, Sun. 10-6pm, & Mon. 10-4pm

www.nsofd.com (www.northsalemoldfashiondays.com)

Please print. All information must be filled out completely.

Exhibitor Name(s): _____

Exhibitors Name of Business if applicable: _____

Home # _____ Cell # _____

Address: _____

City: _____ State: _____ Zip Code: _____

Description of product selling: _____

Email address: _____ Signature _____

AFTER JUNE 10th THE BOOTH SPACE IS FIRST COME FIRST SERVE.

CREDIT CARD PAYMENT MAY BE REQUIRED TO SECURE BOOTH 1-2 WEEKS BEFORE FESTIVAL.

Non-Profit 10 x 10 outside only (All 3 days) \$45.00 x _____ = \$ _____ limit one (1) booth per group (Limited Space)

10 x 10 outside booth (ALL 3 DAYS) \$90.00 x _____ = \$ _____ Electricity is limited or may not be available in some areas.

ELECTRICITY (if available) \$10.00 = \$ _____ (limit 1) 110 only. Must have heavy duty extension cords.
(no microwaves, cooking equipment) fans and lights only.

Community Building 8 x 10-11' 3 days (limit 2 if available) (crafts only*) \$100.00 x _____ = _____
No tables or chairs furnished (includes electricity). *

ALL food/beverage vendors are responsible for their own food permit from the Hendricks Co. Health Department with the exception of not for profit organizations. Permits must be applied for in advance. ABSOLUTELY NO ON SITE PERMITS!

***FOOD BOOTHS MUST SEND PROOF OF CERTIFICATE OF LIABILITY INSURANCE WITH APPLICATION**

*Certificate Holder address: NSOFD Committee, Inc. PO Box 101, N. Salem, IN 46165

Food/Beverage booth with electricity and/or water **(LIMITED)** \$150.00 x _____ = \$ _____

110 or 220 (circle one) _____ amps required Trailer or tent size _____

FOOD/Beverage booth with or w/o (110 only) electricity (no water) \$125.00 _____ space size needed _____ **(Limited)**

BOOTH TOTAL \$ _____

I/We, the exhibitor, have read and agree to conditions stated in the contract and do issue full payment in the amount of \$ _____ made payable to NSOFD (\$30.00 check return fee) Please return this page with pictures (if applicable) and payment.

MUST ATTEND FESTIVAL ALL 3 DAYS

Due to limited outlets, electricity/water may not be available in all outside areas. No refunds due to weather conditions. **NO RAIN DATES.** No refunds after August 1st.

OFD USE ONLY:

Date received/postmarked _____ Check No. _____ Amount Received \$ _____

PLEASE MAIL APPLICATIONS TO:

VICKI COX, 104 LADOGA AVE., NORTH SALEM, IN 46165